

Northeastern University Housing Application Instructions

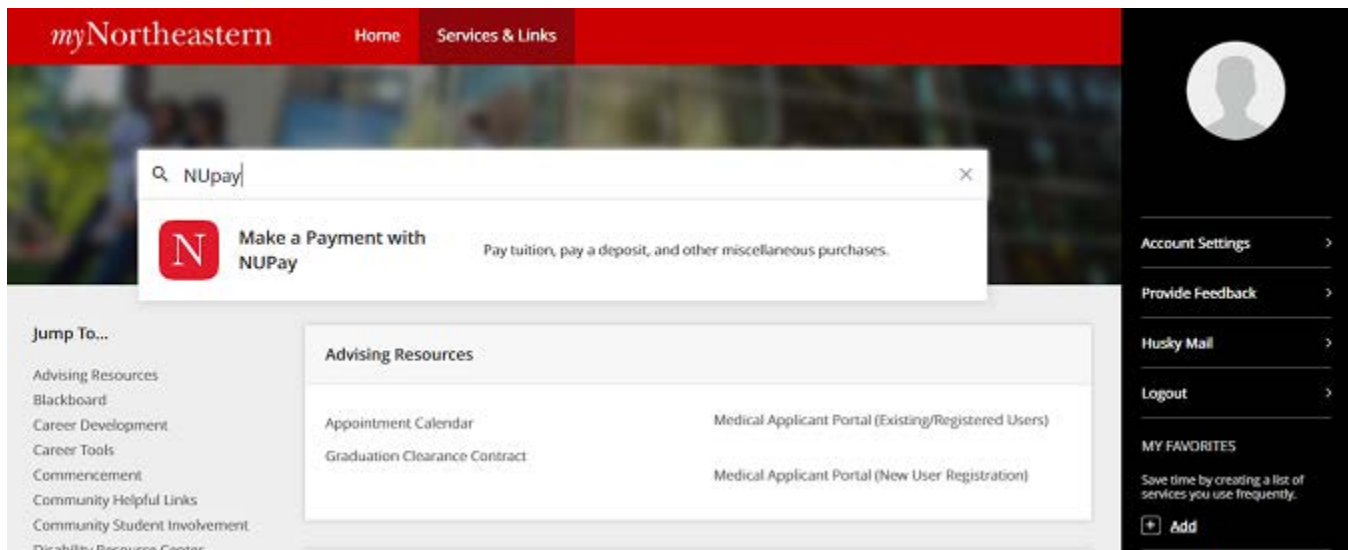
Step 1: myNortheastern Activation

To pay the on-campus housing deposit & access the application, you must first activate your myNortheastern account. To do so, please refer to the information listed under “myNortheastern Account Activation” on the application website.

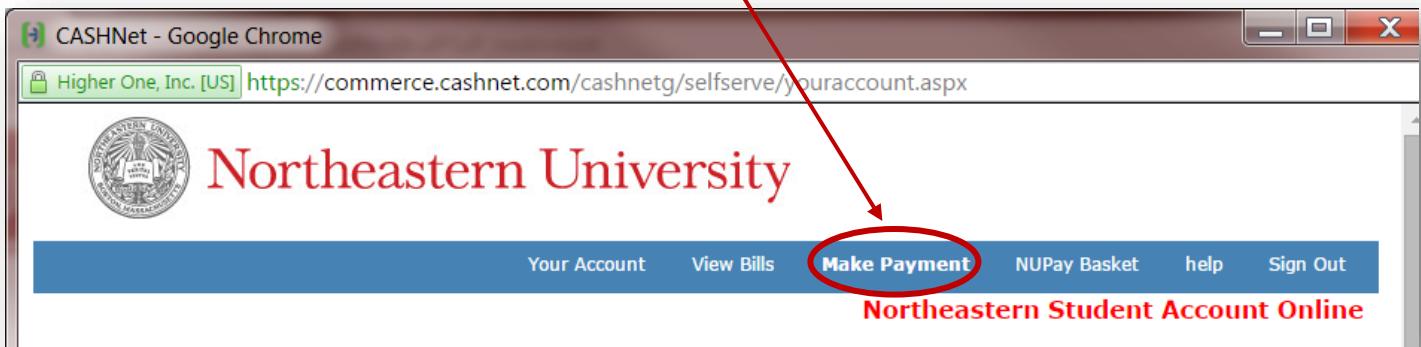
Step 2: Housing Deposit

The housing deposit must be made before you can submit the application. *Once you have submitted the housing deposit via myNortheastern, it will take 1-2 business days to post to the housing application.*

1. Log in to your myNortheastern Account (my.northeastern.edu) and click on the “Services & Links” tab. In the search bar, type “NUPay” and click “Make a Payment with NUPay”



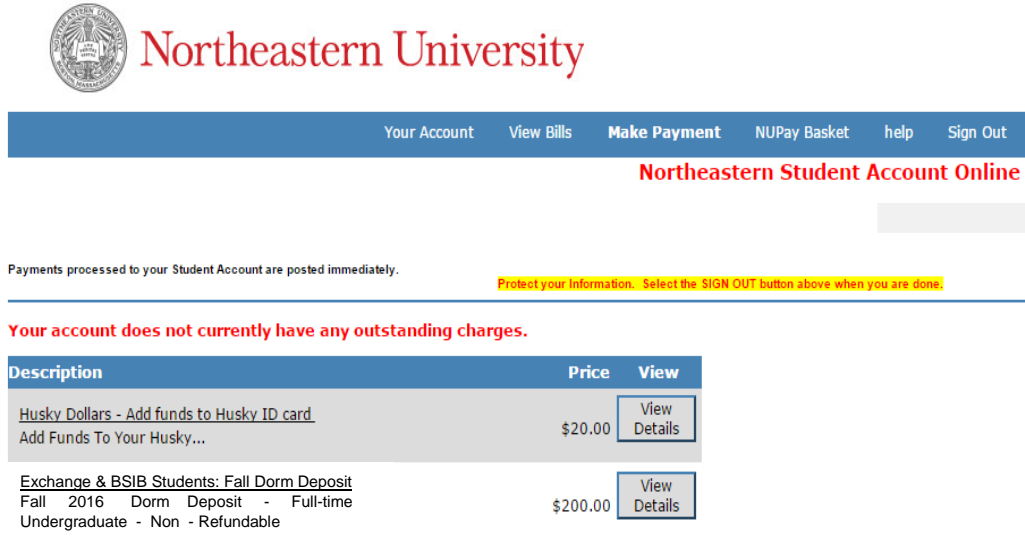
2. A new window will pop up. In this window, select “Make Payment”




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3. Next, choose the appropriate housing deposit from the list of options, it should show “Exchange & BSIB Students: Fall Dorm Deposit”

Click “View Details”




Northeastern University

[Your Account](#) [View Bills](#) [Make Payment](#) [NUPay Basket](#) [help](#) [Sign Out](#)

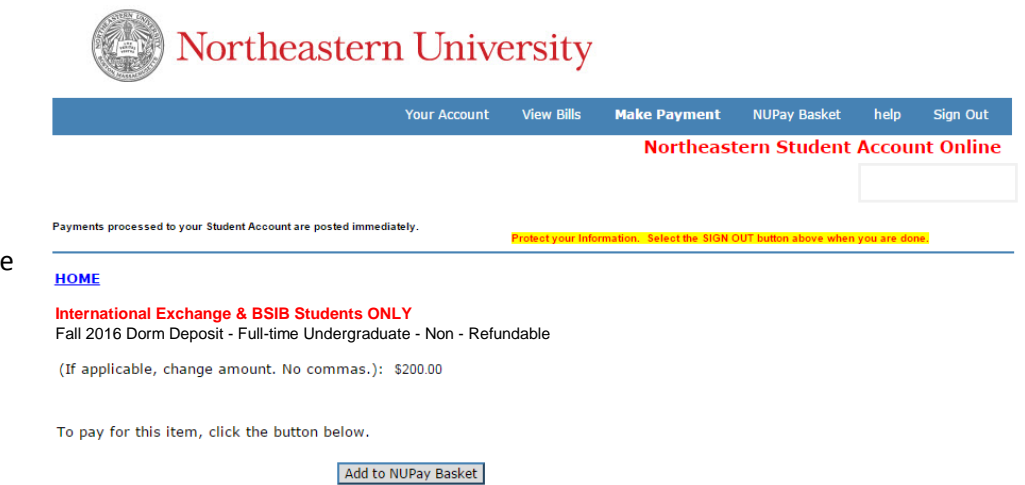
Northeastern Student Account Online


Payments processed to your Student Account are posted immediately. Protect your information. Select the SIGN OUT button above when you are done.

Your account does not currently have any outstanding charges.

Description	Price	View
Husky Dollars - Add funds to Husky ID card Add Funds To Your Husky...	\$20.00	View Details
Exchange & BSIB Students: Fall Dorm Deposit Fall 2016 Dorm Deposit - Full-time Undergraduate - Non - Refundable	\$200.00	View Details

4. Then, review the charge and choose “Add to NUPay Basket”




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Northeastern Student Account Online

Payments processed to your Student Account are posted immediately. Protect your information. Select the SIGN OUT button above when you are done.

[HOME](#)

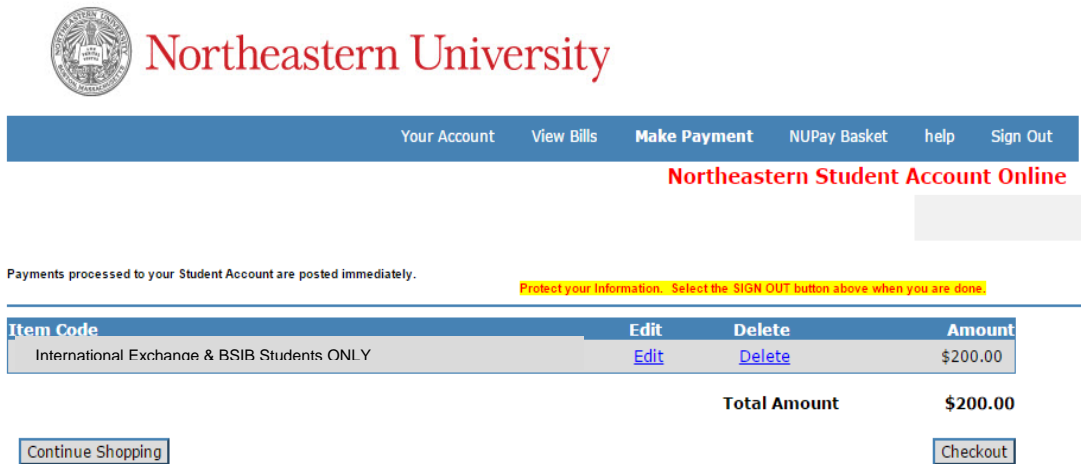
International Exchange & BSIB Students ONLY


Fall 2016 Dorm Deposit - Full-time Undergraduate - Non - Refundable

(If applicable, change amount. No commas.): \$200.00

To pay for this item, click the button below.

[Add to NUPay Basket](#)




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[Your Account](#) [View Bills](#) [Make Payment](#) [NUPay Basket](#) [help](#) [Sign Out](#)

Northeastern Student Account Online

Payments processed to your Student Account are posted immediately. Protect your information. Select the SIGN OUT button above when you are done.

Item Code	Edit	Delete	Amount
International Exchange & BSIB Students ONLY	Edit	Delete	\$200.00
Total Amount			\$200.00

[Continue Shopping](#)
[Checkout](#)

5. On the next screen select “Checkout”

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6. Select a payment method.

- Credit Card
- Electronic Payment ACH Check (US Accounts only)
- International Funds Transfer.

Payments processed to your Student Account are posted immediately.

Protect your Information. Select the SIGN OUT button above when you are done.

Select Method of Payment *

- Enter Credit Card information.
- Enter **Electronic Payment ACH Check** information. USA Checking/Savings Accounts Only-**NO ATM/Debit Cards.**
- Pay with **Foreign** or U.S. Currency. (International Funds Transfer)

Continue Checkout

(Some or all of the payment methods shown may have minimum or maximum transaction amount limits.)

If you pay via **Credit Card** – be sure that you are able to make charges in foreign currency and foreign vendors are not blocked.

If you pay via **International Funds Transfer**, be sure to read all of the instructions carefully. You will need to initiate this payment with your bank – the NUPay form will give you all of the necessary details regarding Northeastern’s Bank information.

Step 3: Housing Application (1-2 business days after Housing Deposit is paid)

1. Log in to your myNortheastern Account (my.northeastern.edu) and navigate to the “**Services & Links**” Tab.
2. In the search bar, type Housing Online and select that link



3. Click the “**Housing Online**” link
4. Then choose “**Fall 2018 Housing Application**” from the menu of options.

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5. You will then be asked to **confirm your personal information**.

6. You should already have made the housing deposit prior to accessing this application. If you have not yet done so, please refer to parts 1 & 2 of these instructions.

7. You will need to **read through and accept the terms and conditions of the Residence Hall & Dining Agreement**. Read this agreement carefully so that you are aware of all policies which you are expected to follow during your stay in university housing.

8. Once you are ready to move ahead click **“next”**.

Northeastern University
Housing and Residential Life

Welcome to the Northeastern University Housing Application

Welcome to the housing application process. We are looking forward to your arrival. Housing & Residential Life is committed to making your transition to campus as smooth as possible. In order to best place you for your housing assignment, we ask that you take a few minutes to complete this housing application. While there is no guarantee that we will be able to accommodate your request, we will do our best to make the most appropriate housing assignment possible.

Personal Information

Please review the information that we have on file for you. If you feel that there may be an error, please contact our office at housing@northeastern.edu.

First Name: NUID: Deposit Received:
Last Name: Permanent Email: Deposit Date:

License Agreement

Before you can apply for housing, you must first accept the terms and conditions of the Residence Hall and Dining License Agreement. Please read through this document and accept the terms at the bottom of this page (if you wish to continue).

[Download](#)

Department of Housing & Residential Life
Residence Hall and Dining License Agreement 2018-2019
Undergraduate/Graduate/Law Students

Introduction
Northeastern University's Housing & Residential Life system provides housing each term to eligible students. Accommodations include housing owned or leased by the University. All students must conduct themselves in a manner consistent with the University's expectations, as stated in the Guide to Residence Hall Living, the Student Handbook, the Residence Hall and Dining License Agreement, and any and all other applicable University policies, procedures, supplemental agreements, rules and regulations.

I have read and understand the terms and conditions of this license agreement.

[I Agree](#)


[Cancel](#) [Next](#)

[Welcome & Agreement](#) [Housing Preferences](#) [Roommate Preferences](#)

Northeastern University Housing Application Instructions

9. You are then asked to rank your housing preferences. Please remember that there is no guarantee that you will receive the type of accommodation you request.

Read the descriptions of each of the available housing styles and note the information provided regarding meal plan requirements.

 **Northeastern University**
Housing and Residential Life

Upon arrival to Boston, you will live on campus in one of a number of different types of housing accommodations. During this step of the application, you can select your housing accommodation preferences.

Accommodation Preferences




Please enter your preferences below. We have provided brief descriptions of the accommodation types below, but for additional details about the University's housing options, [please click here](#). Details about the [housing rates](#) and [meal plans](#) can be found online, as well.




Please choose your top choice accommodation style: *
Please choose your 2nd choice accommodation style: *

Semi-Private Accommodations
Semi-private accommodations feature single or double bedrooms connected to another single or double bedroom via a shared bathroom space. Each building has common study areas and laundry facilities. For meal plans, students will be charged for 15 meals per week but can decrease to 10 meals or increase to 19 meals per week if so desired.

Apartment-Style Accommodations
Many continuing students live in apartment style accommodations. The apartments have kitchens and bathrooms, and some may also have living rooms. Many buildings have common study or lounge areas and laundry facilities. For meal plans, students will be charged for 5 meals per week but can increase to 10, 15, or 19 meals per week, if so desired.

Single Accommodation	Special Accommodation	All Gender Housing
Northeastern has a limited number of single occupancy bedrooms available for first-year students. If available, would you be interested in a single room at a higher rate? Please review the housing rates here and select "yes" if you are interested. <input type="text"/>	Do you have a disability or a medical need which may require special accommodations? If yes, you must submit a request to the Disability Resource Center by May 4th. More information can be found here . <input type="text"/>	All Gender housing is an option in which students share a room, in mutual agreement, regardless of sex or gender. All Gender housing is offered so that students discovering their gender identity, or who do/do not wish to identify themselves by gender, or gay, lesbian, bisexual, or transgender students, or students who feel more comfortable with a roommate of a different gender will find a more compatible roommate and living situation. Are you interested in All Gender Housing ? <input type="text"/>

 [Cancel](#)  [Previous](#)  [Next](#)

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10. Once you are ready to move ahead click "next".

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11. On this page you are given the opportunity to give roommate preferences.

You can select one of your colleagues who you know is also applying for housing, but please be aware that it is not guaranteed that you will be able to room with them.

You will need your preferred roommates' NUID in order to request them. All requests must be mutual in order to receive consideration.

Roommate Preferences

This is an opportunity for you to identify a roommate preference. Roommate requests must be mutual; you must be a part of a roommate group. However, please be aware that there is very limited availability to place students together in the same room and/or apartment. We will try to place your roommate choice in the same building or area of campus if there are not two spaces available in a room and/or apartment.

Assignments are made and preferences are granted in order of date we receive your enrollment/housing deposit. Roommate requests are assigned by the later deposit date of the mutual match.

Roommate Matching Preferences

Please indicate your preferences.

#	Description	Preference
1	I tend to study frequently	<input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No Pref
2	I am generally an outgoing person	<input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No Pref
3	I intend to have overnight guests in my room	<input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No Pref
4	I am actively involved in extracurricular activ.	<input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No Pref
5	I am actively involved in sports	<input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No Pref
6	I prefer a quiet study environment	<input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No Pref
7	I consider myself a tidy person	<input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No Pref
8	I consider myself a morning person	<input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No Pref
9	I prefer a non-smoking roommate	<input type="radio"/> No <input type="radio"/> Yes <input checked="" type="radio"/> No Pref

Roommate Preferences

Creating/joining a group:

- Click the "Create Group" button below to begin or, if you have been invited to a roommate group, you may accept or decline the invitation.
- If you wish to invite someone to be your roommate, click Invite. Enter the person's NUID. Click "Search." When the person's name appears, click "Select" to add the student. If you are not the leader, please contact your group leader to invite/remove group members.

Please read the following notes:

- Share your NUID with your planned roommate(s) so they may choose you.
- All roommate requests must be mutual, or they will not be granted.
- All group members must accept the invitation if they would like to be a part of the group. By accepting, you become a member.
- You must be a member or a leader to be a part of a group. If your status is invited, you are not a part of the group.
- You may be invited to several groups or may have created your own group, but you can only be a member of one group.
- To make changes, please resubmit your Housing application

Create Group

[Cancel](#)
 [Previous](#)
 [Finish](#)

[Welcome & Agreement](#)
 [Housing Preferences](#)
 [Roommate Preferences](#)

How to create/join a group

- Create a group by pressing “create group” and inviting up to 3 roommates. The person who makes the group will become the “leader”
- Those who were invited have two options, accept or decline.
- Leaders can remove or invite members through by filling out the Housing Application again.
- All invited members must accept the roommate request in order for the group to be considered.
- Roommate Requests must be mutual, meaning you both must list (and accept the invitation) to be in a group.
- Please note, because of limited availability to place students together, we cannot guarantee to be able to place students in the same room/apartment. However, we will do our best to place your roommate choice in the same building or area of campus if there are not two spaces available in a room, suite, and/or apartment.

12. When you are ready to submit the application form click “**Finish**”. You will receive a confirmation e-mail. To make changes to your application, such as roommate group, please resubmit your application. Assignments are made in deposit date order and we expect to confirm your housing status over the summertime.